



Swiss Benevolent Society of San Francisco Scholarship Application Guidelines

The application consists of two pages of instructions (these guidelines) and four pages of application. The application forms can be downloaded from our webpage (www.sbssf.com), but they **cannot** be submitted through the web or email. **Applications must be filled out completely and neatly, signed, and mailed to the address below.**

The following scholarships are available to qualified applicants:

- The **Swiss Benevolent Society General Scholarship**, the **Silvia & Jacques Iselin Scholarship**, the **Willy Isler Scholarship**, and the **Walter Munz Scholarship** are based on **need and merit** and are available to deserving students entering college through postgraduate studies. Students must demonstrate financial need, be worthy, show aptitude for their chosen field of study and a minimum G.P.A. of 3.2 for the last two years in high school, 3.0 for the first year in college and 3.2 thereafter.
- The **Walter Munz Culinary and Hospitality Scholarship** is based on **need and merit**. Students must demonstrate financial need, be worthy, show aptitude for their chosen field and pursuing an undergraduate degree or certificate in hospitality or culinary studies. Students must have a minimum GPA 2.5 in high school, and 3.0 while in college.
- The **Clement & Frieda Amstutz Scholarship**, the **Silvio Canonica Scholarship**, and the **Walter Munz Scholarship** are based on **merit only**. Students must have completed at least two years of college with a minimum of 3.5 for the last two years. The awards will be granted based on the criteria of outstanding prior academic achievement, promise of future academic excellence, and anticipated successful completion of studies.

To be eligible, **APPLICANTS** must:

- A. be of Swiss descent by demonstrating that applicant or at least one parent is a Swiss national, registered with the Swiss Consulate in San Francisco (or carrying a valid Swiss Passport).
- B. have resided in Northern California for a minimum of three years preceding the date of initial application.
- C. have applied for admission to any institution of higher learning in the United States offering a baccalaureate degree. (In exceptional cases, students attending a community college or an accredited vocational school in California may be considered).
- D. be full time students: (12 undergraduate or 9 graduate units per term).

ALL STUDENTS need to fill out the application **completely and submit an essay.** **First time students must include the following documents:**

1. Proof of your or one parent's Swiss nationality (e.g. copy of Swiss passport).
2. Official transcripts of high school, undergraduate or graduate studies (i.e. sealed by school registrar).
3. Original AP, SAT or ACT test scores, when applying for the first time (optional for students in graduate school).
4. All students must submit an essay outlining specific professional or further educational goals after completion of studies.

ADDITIONAL DOCUMENTS REQUIRED:

SBS General, Silvia & Jacques Iselin, Willy Isler, and Walter Munz Scholarships (Merit and Need-Based):

5. Copy of applicant's and/or supporting party's (e.g. parent's) most recent completed and signed Federal Income Tax returns (1040 or 1040-EZ) and W-2 forms (if applicable). Please note that only the first two pages of the 1040 is required to be submitted (do not submit any supporting schedules).
6. Copy of applicant's Student Aid Report from the Free Application for Federal Student Aid (FAFSA).
7. One letter of recommendation, preferably from one of applicant's current high school teachers or counselors, or a current professor, if in college.

Clement & Frieda Amstutz, Silvio Canonica, and Walter Munz Scholarships (Merit only):

5. Two letters of recommendation from professors who are familiar with applicant's background and have themselves expertise in his/her specialty area of study.

All communications should be addressed to: The Swiss Benevolent Society of San Francisco, Scholarship Committee
Pier 17, Suite 600
San Francisco, CA 94111

Application Deadline:

The application and all supporting documents must be postmarked **no later than April 30th**.
Incomplete or late applications will not be considered.

All applications and supporting documents must be original, will be held confidential and will not be returned.

Scholarships do not renew automatically, but students may apply each year for the General, the Silvia & Jacques Iselin, and the Walter Munz Scholarships. The Clement & Frieda Amstutz, Silvio Canonica and Willy Isler Scholarships are generally given one time each per student. In exceptional cases, a second award might be given.

All applicants will be notified by the end of June. Grants will be issued directly to the recipient at the beginning of the fall semester upon official confirmation of registration.

The decisions, made by the Swiss Benevolent Society Board of Directors, are final and may not be appealed nor discussed.

SWISS BENEVOLENT SOCIETY OF SAN FRANCISCO
The Scholarship Committee